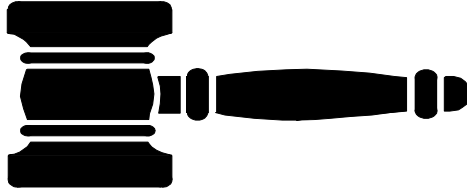


**ATTACHMENT A**



**MINUTES – October 20, 2008**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, October 20, 2008 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT** *Joseph Keferl, Chairperson, Presiding; Sylvia Banks, Pauline Brown, Marie Edley, Estherann Grooms, Delvin Harshaw, Lita Holloway, Brenda Hood, Judy Hoy, Roger Roberts, Linda Russell, Richard Sanders and Carolyn Wilcox*

*Staff: Paul VanderSchie, President/CEO; Dr. Kent Youngman, Assistant CEO; Nancy Chiles, Greta Hochstetler, Roselin Runnels, Karol See, Sandy Szczygiel, Kevin Taylor, Tauna Wren and Russell Yeley*

**GUESTS:** *Conrad Balliet  
Dan Barksdale, McKinley Hall  
John Detrick, Clark County Commissioner  
Cynthia Harshaw  
Johnny Lemen  
Dave Nuscher, Integrated Youth Services  
Chris Pinkelman, TCN Behavioral Health Services  
Lauren Ross, Martin, Brown, Hall and Harper*

**OPENING REMARKS**

*Joseph Keferl, Chairperson, called the meeting to order and welcomed the Board membership to the meeting. Joseph welcomed Sylvia Banks back to the Board after her absence. He then stated that he has enjoyed seeing the Issue 24 levy signs placed in Greene County.*

*Joseph welcomed new Board member, Delvin Harshaw. Joseph Keferl called on Clark County Commissioner John Detrick to give the Oath of Office. Commissioner Detrick asked*

*Delvin Harshaw to raise his right hand and recite the Mental Health & Recovery Board of Clark, Greene and Madison Counties Oath of Office, swearing him in as a new Mental Health & Recovery Board member.*

*Next Joseph Keferl requested that the recommended actions from the Executive Committee meeting of June 27, 2008 be ratified and confirmed and approve the minutes. Joseph called for a motion to ratify and confirm these actions and approve the minutes.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RATIFY AND CONFIRM THE ACTION TAKEN AT THE EXECUTIVE COMMITTEE MEETING AND APPROVE THE MINUTES DATED JUNE 27, 2008.***

***IT was MOVED BY JOSEPH KEFERL, SECONDED BY ROGER ROBERTS TO RATIFY AND CONFIRM THE ACTIONS TAKEN BY THE EXECUTIVE COMMITTEE AT THEIR JUNE 27, 2008 MEETING AND APPROVE THE MINUTES.***

***MOTION CARRIED.***

#### **APPROVAL OF MINUTES**

*The Board Minutes for September 15, 2008 Mental Health & Recovery Board meeting were reviewed. Joseph Keferl asked for a motion for approval.*

***IT was MOVED BY LITA HOLLOWAY, SECONDED BY LINDA RUSSELL TO APPROVE THE MINUTES OF THE SEPTEMBER 15, 2008 FULL BOARD MEETING.***

***MOTION CARRIED.***

#### **REVIEW OF VOUCHERS**

*Voucher lists dated September 12, 2008, September 19, 2008, September 26, 2008, October 3, 2008 and October 10, 2008 were reviewed. Kent stated that in November there will be a summary sheet that will indicate the out-of-county agencies and the types of services they provide. Pauline Brown had two questions regarding the voucher list that were answered by staff.*

#### **ASSISTANT CEO REPORT**

*Kent called on Roselin to give an update on the Greene County Levy. Roselin stated that the Board has partnered with the Family Violence Center of Greene County to distribute levy information at approximately ten festivals and/or fairs throughout Greene County. There have been twenty speaking engagements throughout the county and letters to the editor have been mailed to newspapers in Greene County. There have been over 1,000 yard signs placed. Volunteers have been placing door drops and more will be placed on October 25<sup>th</sup>. Post cards*

will also be mailed. Ads have been placed in area newspapers and voters will be receiving three mailings. A levy watch will be held at Integrated Youth Services in Beavercreek on election night from 8:00 p.m. until 11:00 p.m.; invitations will be mailed.

Kent called on Greta to give a report on the Substance Abuse & Suicide Risk Workshop held September 25, 2008. Greta stated that the guest speaker was Brad Lander, PhD, LICDC, Clinical Director of the Department of Addiction Medicine from Talbot Hall at Ohio State University in Columbus. There were over 100 people attending the meeting with positive feedback from those in attendance.

Next Kent brought the attention of the membership to Attachment D in the agenda packet, TCN Behavioral Health Services FY 2009 Budget Revision. Kent called on Chris Pinkelman, TCN Clinical Director, to explain the revision request. Chris stated that with the addition of the Suboxone Clinic for treating opiate addiction there is a need for urine dip screening. This will allow the clinician to have immediate feedback. Chris responded to questions regarding the accuracy and legality of the test.

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES THAT THE FISCAL YEAR 2009 ALLOCATION TO TCN BEHAVIORAL HEALTH SERVICES BE REVISED AS OUTLINED BELOW:**

ORIGINAL SERVICE	UNIT COST	UNITS	LOCAL MATCH	NON-MEDICAID	TOTAL
Lab. Urinalysis	\$ 15.20	2,344	\$ 3,725	\$ 24,700	\$ 28,425

REVISED SERVICES	UNIT COST	UNITS	LOCAL MATCH	NON-MEDICAID	TOTAL
Lab. Urinalysis	\$ 15.20	966	\$ 1,676	\$ 11,115	\$ 12,791
Urine Dip Screen	13.14	1,594	-	15,634	15,634
Total		2,560	\$ 1,676	\$ 26,749	\$ 28,425

**THIS IS A SHIFT IN SERVICE CATEGORIES. TCN'S TOTAL FY 2009 ALLOCATION REMAINS AT \$5,927,489.**

**IT was MOVED BY JUDY HOY, SECONDED BY CAROLYN WILCOX TO APPROVE THE ABOVE RECOMMENDATION FOR THE FISCAL YEAR 2009 BUDGET REVISION FOR TCN BEHAVIORAL HEALTH SERVICES AS PRESENTED.**

**MOTION CARRIED.**

*Next Kent stated that Board staff is working closely with Integrated Youth Services (IYS) staff to improve their administrative tools and management functions and called on Nancy to review the handout regarding the plan for implementation of Integrated Youth Services Letter of Understanding. Nancy explained phase one as a gathering of information and phase two will be recommendations to IYS. She stated that Board staff are meeting with IYS staff on a routine basis and she and Kent are attending IYS Board and committee meetings. It has been jointly determined that changes cannot be made to improve the fiscal year 2008 Medicaid reconciliation process; however, the plan is to improve the reconciliation process for fiscal year 2009. Nancy stated that the primary reason IYS is in a deficit position is Medicaid paybacks totaling over \$400,000. Kent met with Dave Nuscher to discuss concerns and stated that Board staff will continue to evaluate and make recommendations for improvements and enhancements.*

*Next Kent called on Dan Barksdale to provide a McKinley Hall CARF update. Dan stated that CARF is currently conducting the site visit at McKinley Hall, which seems to be going very smoothly. Dan thanked Board staff for their corporation.*

*Kent brought the attention of the membership to a copy of a letter from McKinley Hall's Board President requesting that the New Day House name be changed to Marvin's New Day House to honor Marvin Rosser. Dan Barksdale stated that Marvin is an amazing caring person who has worked tirelessly with the individuals that have come to the New Day House over the years. It was the general consensus of the Board membership that the New Day House be renamed Marvin's New Day House.*

*Next Kent stated that in November there will be a combined Alcohol and Drug and Mental Health Committee meeting regarding the state budget cuts. He stated that the Alcohol and Drug Committee meeting scheduled for November 3<sup>rd</sup> is cancelled and the Combined Committee meeting will be held on Monday, November 10<sup>th</sup>. Normally the meeting would be held on Tuesday; however, November 11<sup>th</sup> is a holiday. A notice and background information will be mailed in the near future.*

### **RECOGNITION OF PAUL VANDERSCHIE**

*The next item on the agenda was the recognition of Paul VanderSchie. Joseph reviewed Paul's career and the time and effort he has given to his profession. He has given a total of approximately 35 years of service to his profession with his career beginning in Michigan until he came to Ohio approximately 23 years ago. Paul thanked Joseph for his comments.*

### **PRESIDENT/CEO REPORT**

*There was no report.*

## **RECOGNITION OF CONRAD BALLIET**

*Paul recited four poems for Conrad Balliet and stated that it was his privilege to present Conrad with a plaque indicating the years of service he has dedicated to the Mental Health & Recovery Board. Conrad stated that he gave his gratitude, admiration and praise to the people who have dedicated their lives to working with individuals that the Board serves. He thanked the Board and staff.*

## **ADMINISTRATIVE ISSUES**

*Joseph Keferl called on Kent and Nancy to review Attachment E. Kent stated that in the fall of each year Board staff presents a Summary of Funding Sources for all Services and Board activities. Kent called on Nancy to review the FY 2009 Funding Sources. Nancy stated that the first page represents Fiscal Year 2009 Funding Sources for all services and Board activities with revenue received from Federal, State, Levy, Reserves, Medicaid FFP, Title XX and Other totaling \$34,102,408. Nancy stated that 35% of the monies come from Levy/Reserves. The second page reflects a breakdown by county; 53% Clark County, 40% Greene County and 7% Madison County. The third page reflects funding sources for alcohol and other drug services totaling \$7,268,563. The next page reflects alcohol and other drug services three year funding comparison. The next page represents Fiscal Year 2009 Funding Sources for mental health services totaling \$23,149,219 with Levy representing 27%, State funding 37% and Medicaid FFP 30%. The next page was a three year comparison for mental health funding. The next page was Fiscal Year 2009 Board activities which includes Board Operations, County Auditor Fees, Building & Deployed Staff and Capital Outlays, totaling \$3,684,626. At Joseph Keferl's request Nancy read the recommendation.*

***IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE PROPOSED FISCAL YEAR 2009 FUNDING SOURCES AS REFLECTED IN THE REPORT. THE TOTAL REVENUE BY SOURCE IS \$34,102,408.***

***IT was MOVED BY LINDA RUSSELL, SECONDED BY DELVIN HARSHAW TO APPROVE THE ABOVE RECOMMENDATION REGARDING THE PROPOSED FISCAL YEAR 2009 FUNDING SOURCES AS PRESENTED.***

***MOTION CARRIED.***

*Joseph Keferl called on Karol to review the Mental Health & Recovery Board financials. Karol referred the membership to the Statement of Cash Flows as of September 30, 2008. This report is strictly on a cash basis with total cash receipts of \$9,831,658 and total cash disbursements of \$8,144,701 with a fund balance at the end of the fiscal year of \$7,336,920.*

*The next page represents the Statement of Revenues and Expenditures – Summary Activity for FY 2009, as of September 30, 2008. Total revenue is \$7,995,577; total expenses are \$4,002,139, with cash receipts over disbursements of \$4,433,557.*

*The last page denotes the Administration and Support Budget to Actual Summary – total expenses for Fiscal Year 2009 are \$434,784, compared to a budget of \$454,542; year-to-date variance reflects under-budget by \$19,758.*

*Karol then reviewed the Board's Projected Cash Position. Actual cash balance as of September 30, 2008 is \$7,336,920; the projected ending balance as of September 30, 2009 is \$6,511,093.*

*Lastly, Karol reviewed the FY 2008 Audit schedule and stated that the audit is on track. The Board audit has been sent to the State Auditor's office waiting approval. Once approved, the audit will be reviewed with the Board.*

*Next Kent stated that the Five Year Financial Projections normally are presented in October each year; however, due to recent budgets reduction from the state, the Five-Year financial projections will be presented at the combined committee meeting in November along with discussion regarding how to address the reductions in funding.*

### **MISCELLANEOUS**

*Joseph Keferl stated that included in the Board agenda packets were articles regarding Roger Roberts, Director of Madison County Emergency Management, and an article from the Dayton Daily News regarding the MHR Board levy on the Ballot.*

### **AUDIENCE PARTICIPATION**

*An audience member questioned the use of alcohol as compared to other drugs. Kent stated that detox services tend to be primarily drugs and not alcohol. There was a discussion regarding housing for men in rehabilitation. Kent stated that the Board works with Matt Talbot House to provide services for men in rehabilitation who want to live and work in a drug-free environment.*

### **BOARD MEMBER COMMENTS**

*There were not comments.*

**EXECUTIVE SESSION**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING A PERSONNEL MATTER RELATING TO THE CONTRACT FOR THE NEW PRESIDENT/CEO, AS REQUIRED BY FEDERAL LAW, RULES OR STATE STATUTE.**

*Roll Call Vote:* Sylvia Banks-Yes; Pauline Brown-Yes; Marie Edley-Yes; Estherann Grooms-Yes; Delvin Harshaw-Yes; Lita Holloway-Yes; Brenda Hood-Yes; Judy Hoy-Yes; Joseph Keferl-Yes; Roger Roberts-Yes; Linda Russell-Yes; Richard Sanders-Yes; Carolyn Wilcox-Yes.

**MOTION CARRIED.**

**RETURN FROM EXECUTIVE SESSION**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES RETURN TO REGULAR SESSION.**

**IT was MOVED BY JOSEPH KEFERL, SECONDED BY JUDY HOY THAT THE MENTAL HEALTH & RECOVERY BOARD RETURN TO REGULAR SESSION.**

**MOTION CARRIED.**

**RECOMMENDATIONS RELATING TO PRESIDENT/CEO POSITION**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AMEND THE EMPLOYMENT AGREEMENT FOR PAUL VANDERSCHIE TO CONVERT TO A CONSULTANT ARRANGEMENT EFFECTIVE IMMEDIATELY, CONTINGENT UPON SIGNATURES OF BOTH PARTIES. THIS AMENDMENT OPTION EXPIRES WITH THE ADJOURNMENT OF THE OCTOBER 20, 2008 EXECUTIVE COMMITTEE MEETING. WITH APPROVAL AND EXECUTION OF THIS AMENDMENT, KENT YOUNGMAN WILL BECOME INTERIM PRESIDENT/CEO EFFECTIVE OCTOBER 21, 2008 THROUGH DECEMBER 31, 2008.**

**IT was MOVED BY JOSEPH KEFERL, SECONDED BY JUDY HOY THAT THE MENTAL HEALTH & RECOVERY BOARD AMEND THE EMPLOYMENT AGREEMENT FOR PAUL VANDERSCHIE TO CONVERT TO A CONSULTANT AS PRESENTED.**

**MOTION CARRIED.**

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE EMPLOYMENT AGREEMENT, AS PRESENTED, BETWEEN THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AND DR. KENT YOUNGMAN TO BECOME THE NEW PRESIDENT/CEO OF THE BOARD EFFECTIVE JANUARY 1, 2009. IT IS FURTHER RECOMMENDED TO AUTHORIZE JOSEPH KEFERL, CHAIRPERSON, TO EXECUTE THE AGREEMENT ON BEHALF OF THE BOARD.**

**IT was MOVED BY JOSEPH KEFERL, SECONDED BY ROGER ROBERTS THAT THE MENTAL HEALTH & RECOVERY BOARD APPROVE THE EMPLOYMENT AGREEMENT WITH DR. KENT YOUNGMAN AND AUTHORIZE JOSEPH KEFERL, CHAIRPERSON, TO EXECUTE THE AGREEMENT AS PRESENTED.**

**MOTION CARRIED.**

**ADJOURNMENT**

**A MOTION WAS MADE BY MARIE EDLEY AND THE MEETING WAS ADJOURNED BY CHAIR, JOSEPH KEFERL.**

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*Pauline Brown, Secretary*

*Tauna Wren, MHR Board Staff*