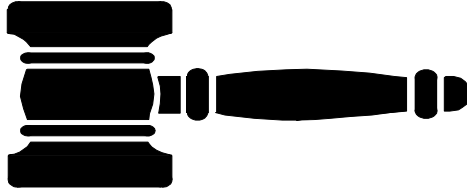


**ATTACHMENT A**  
***Amended***



**MINUTES – November 17, 2008**

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Monday, November 17, 2008 at 6:00 p.m. at the Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT**     *Joseph Keferl, Chairperson, Presiding; Julie Anthony-prospective Board member, Sylvia Banks, Jason Barlow, Pauline Brown, Estherann Grooms, Delvin Harshaw, Lita Holloway, Brenda Hood, Judy Hoy, Roger Roberts, Linda Russell, and Bruce Sigman*

*Staff: Dr. Kent Youngman, Interim CEO; Nancy Chiles, Greta Hochstetler, Roselin Runnels, Karol See, Sandy Szczygiel, Kevin Taylor, Tauna Wren and Russell Yeley*

**GUESTS:**     *Timothy J. Callahan, Greene County Educational Service Center  
Melissa McFarlan, Greene Leaf Therapeutic Community  
Patty Preston, Elderly United, CARE  
Donna M. Sizemore, Family Violence Prevention Center of Greene County  
Mary Beth Taylor, Mental Health Services for Clark & Madison Counties*

**OPENING REMARKS**

*Joseph Keferl, Chairperson, called the meeting to order and welcomed the Board membership to the meeting. Joseph introduced and welcomed Julie Anthony as a new Board member representing Madison County.*

*Next Joseph Keferl stated that a Strategic Planning meeting is planned for January 17<sup>th</sup>, 2009, however, if inclement weather, the meeting will be moved to January 31<sup>st</sup>. More information will be forthcoming.*

## **APPROVAL OF MINUTES**

*The Board Minutes for October 20, 2008 Mental Health & Recovery Board meeting were reviewed. Joseph Keferl asked for a motion for approval.*

***IT was MOVED BY DELVIN HARSHAW, SECONDED BY JASON BARLOW TO APPROVE THE MINUTES OF THE OCTOBER 20, 2008 FULL BOARD MEETING.***

***MOTION CARRIED.***

## **REVIEW OF VOUCHERS**

*Voucher lists dated October 17, 2008, October 24, 2008, October 31, 2008 and November 7, 2008 were reviewed. Kevin reviewed information that will accompany the voucher list each month. This information will show the type of services out of county agencies provide, their net billing amount and the number of consumers served (child, teen, adult or senior). Pauline Brown had two questions regarding the voucher list and out of county agencies that were answered by staff.*

## **INTERIM CEO REPORT**

*Joseph Keferl called on Kent to give the Interim CEO report. Kent brought the attention of membership to a letter from ODADAS that Greene County Juvenile Court had received, congratulating them on their Strengthening Families Program as an exemplary prevention program for SFY 2009.*

*Next Kent stated that the Consumer Holiday Party will be Monday, December 15, 2008 from 6:00 p.m. to 8:00 p.m. at the McKinley Hall gym, 1101 East High St, Springfield, OH. There will also be a Board meeting that evening at the Board Administrative offices.*

*Kent stated that there will be a combined Alcohol/Drug and Mental Health Committee meeting on Tuesday, December 9<sup>th</sup>. An agenda will be mailed.*

*Kent called on Roselin to give a report on the possible dates for the next Greene County levy. Roselin distributed three handouts containing levy information. The first handout was vote comparisons in Greene County between mental health, CSB and MRDD representing 1998, 2004 and 2008. The second handout was the MHRB levy timelines from 2013 through 2017 and the third handout included terms, collection years, filing dates, election dates, millage and type of levy. There was a discussion regarding all of these elements. The primary topic of the December 9<sup>th</sup> combined committee meeting will be levies.*

*Next Kent stated that the Board has received a contract from the Center of Evidenced Based Practices, a program of Case Western Reserve University, to provide consultation and training for implementation of the supportive employment model. Joseph Keferl asked Kent to read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ENTER INTO CONTRACT WITH THE CENTER OF EVIDENCED BASED PRACTICES, A PROGRAM OF CASE WESTERN RESERVE UNIVERSITY, TO PROVIDE CONSULTATION AND TRAINING FOR THE PURPOSE OF IMPLEMENTING IN GREENE COUNTY THE SUPPORTED EMPLOYMENT MODEL. THE TERM OF THE CONTRACT IS OCTOBER 1, 2008 THROUGH JUNE 30, 2009 AT A COST NOT TO EXCEED \$10,000.**

**IT was MOVED BY PAULINE BROWN, SECONDED BY ROGER ROBERTS TO APPROVE THE ABOVE RECOMMENDATION FOR THE PURPOSE OF CONSULTATION AND TRAINING FOR THE SUPPORTED EMPLOYMENT MODEL AS PRESENTED.**

*Pauline Brown stated that it's extremely important for an individual with mental illness to be able to re-enter the workforce. Linda Russell had reservations regarding this funding due to the condition of the troubled economy. She stated that in this economic time it's about priorities; however, she would support the recommendation.*

**MOTION CARRIED.**

### **ADMINISTRATIVE ISSUES**

*Joseph Keferl called on Karol to review the Mental Health & Recovery Board financials. Karol referred the membership to the Statement of Cash Flows as of October 31, 2008. This report is strictly on a cash basis with total cash receipts of \$11,142,059 and total cash disbursements of \$11,473,230 with a fund balance at the end of the fiscal year of \$5,318,793.*

*The next page represents the Statement of Revenues and Expenditures – Summary Activity for FY 2009, as of October 31, 2008. Total revenue is \$9,101,139; total expenses are \$7,083,676, with cash receipts over disbursements of \$2,457,582.*

*Karol then reviewed the FY 2008 Audit schedule.*

*Next Joseph Keferl called on Kent for an update on Integrated Youth Services (IYS). Kent stated that he and Nancy have met with the IYS Board and they have approved MHR Board staff assisting in implementing change at IYS. This will provide IYS with the tools they need to increase efficiencies. Kent then called on Kevin to explain what staff is doing relating to the claims billing system and accounting systems. Kevin stated that Board staff is working with IYS in regards to their software systems and checking accuracy and reliability. One of the primary objectives is to increase efficiency. Joseph Keferl asked Kent to read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES SET ASIDE AN AMOUNT NOT TO EXCEED \$5,000 TO BE USED TO CONTRACT WITH VARIOUS ORGANIZATIONS TO PROVIDE TRAINING, CONSULTATION AND SOFTWARE ENHANCEMENTS FOR INTEGRATED YOUTH SERVICES. THE SOURCE OF THESE FUNDS IS THE FISCAL YEAR 2009 SET ASIDE FOR INTEGRATED YOUTH SERVICES MEDICAID PAYBACK LIABILITY. WITH APPROVAL OF THIS ACTION THE REVISED MEDICAID PAYBACK SET ASIDE IS \$87,839.**

**IT was MOVED BY LITA HOLLOWAY, SECONDED BY JUDY HOY TO APPROVE THE ABOVE RECOMMENDATION TO PROVIDE TRAINING, CONSULTATION AND SOFTWARE ENHANCEMENTS FOR INTEGRATED YOUTH SERVICES AS PRESENTED.**

**MOTION CARRIED.**

*Next on the agenda was Purchase of Land – Future Site for services to children. Joseph Keferl called on Nancy to give the report. Nancy stated that with the failure of the Greene County levy, Board staff is requesting to cancel the contract for the purchase of land located in Beavercreek. Kent recommended that the Board secure funding for programming before there is a purchase of land. Joseph Keferl called on Nancy to read the recommendation.*

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES CANCEL THE CONTRACT FOR THE PURCHASE OF LAND LOCATED IN BEAVERCREEK INDUSTRIAL PARK, SECTION 2, LOT 11 & 12. WITH THIS CANCELLATION, THE DOWNPAYMENT OF \$16,260 WILL BE RETURNED TO THE MHR BOARD. AFTER PASSAGE OF THE GREENE COUNTY LEVY, THE MHR BOARD MAY CONSIDER THE PURCHASE OF LAND AND/OR A FACILITY FOR PROVIDING MENTAL HEALTH AND ALCOHOL & DRUG SERVICES TO CHILDREN; HOWEVER, THE MHR BOARD IS NOT ASKING THE OWNER OF THIS SPECIFIC PROPERTY TO HOLD THE PROPERTY.**

**IT was MOVED BY ESTHERANN GROOMS, SECONDED BY LITA HOLLOWAY TO APPROVE THE ABOVE RECOMMENDATION TO CANCEL THE CONTRACT FOR THE PURCHASE OF LAND LOCATED IN BEAVERCREEK INDUSTRIAL PARK AS PRESENTED.**

**MOTION CARRIED.**

### **COMBINED MENTAL HEALTH AND ALCOHOL/DRUG ISSUES**

*Joseph Keferl called on Roger Roberts to give a report of the combined Mental Health and Alcohol/Drug Committee meeting. Roger stated that the Committees met on Monday, November 10, 2008 at 5:30 p.m. at Greene County Educational Service Center, 360 East Enon*

Road, Yellow Springs, Ohio. As the Combined Committee represented the majority of Board members, it is not necessary to review each motion in detail.

The first motion was additional allocation for Greene County Levy Campaign expenses. Roger Roberts read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES ALLOCATE TO THE GREENE COUNTY MENTAL HEALTH & RECOVERY LEVY CAMPAIGN AN AMOUNT NOT TO EXCEED \$20,500 FOR THE PURPOSE OF COVERING OUTSTANDING EXPENSES RELATED TO THE NOVEMBER 2008 LEVY EFFORT.**

**IT was MOVED BY ROGER ROBERTS, SECONDED BY JASON BARLOW TO APPROVE THE ABOVE RECOMMENDATION TO ALLOCATE AN AMOUNT NOT TO EXCEED \$20,500 TOWARD THE GREENE COUNTY LEVY CAMPAIGN AS PRESENTED.**

**MOTION CARRIED.**

Next was the Madison County Suicide Prevention Grant. Roger Roberts read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE DISBURSEMENT OF THE FOLLOWING GRANT FUNDS FOR THE PURPOSE OF MEETING THE REQUIREMENTS OF THE SUICIDE PREVENTION GRANT FOR MADISON COUNTY.**

**Budget**

<i>Administrative Costs</i>	<b>\$100</b>
<i>Travel and related expenses</i>	<b>\$100</b>
<i>Promotion, Awareness, Marketing, etc.</i>	<b>\$3,700</b>
<i>Family Member and Consumer Stipends</i>	<b>\$100</b>
<i>Local Training Initiatives, Lessons Learned Event, Consultation</i>	<b><u>\$1,000</u></b>
<b>TOTAL</b>	<b>\$5,000</b>

**FUNDING IS CONTINGENT ON RECEIPT OF FUNDS FROM THE OHIO SUICIDE PREVENTION FOUNDATION.**

**IT was MOVED BY ROGER ROBERTS, SECONDED BY DELVIN HARSHAW TO APPROVE THE ABOVE RECOMMENDATION FOR THE SUICIDE PREVENTION GRANT FOR MADISON COUNTY AS PRESENTED.**

**MOTION CARRIED.**

Next on the agenda was Funding Budget Revisions. Kent stated that there is a meeting scheduled for Wednesday, November 19, 2008 at TCN Behavioral Health Services in Xenia with agency personnel to review and discuss budget reductions. Roger Roberts read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE INTERIM PRESIDENT/CEO TO NEGOTIATE AND AMEND THE FISCAL YEAR 2009 CONTRACT AMOUNTS WITH PROVIDER AGENCIES. SPECIFIC REDUCTIONS FOR EACH AGENCY ARE REFLECTED ON ATTACHMENT A OF THIS DOCUMENT. REDUCTIONS WILL BE EFFECTIVE JANUARY 1, 2009. SPECIFICS OF EACH AGENCY'S REDUCTION PLAN WILL BE REPORTED TO THE BOARD IN JANUARY. BELOW IS A SUMMARY OF REDUCTIONS.**

<i>Reduce TANF funding to agencies</i>	<i>\$ (1,552)</i>
<i>Reduce House Bill 484 to agencies</i>	<i>(2,352)</i>
<i>Reduce grant funding to Greene Leaf Therapeutic Community</i>	<i>(1,146)</i>
<i>Reduce HIV grant funding to TCN Behavioral Health Services</i>	<i>( 632)</i>
<i>Reduce allocations to agencies providing services to Clark County residents</i>	<i>(61,606)</i>
<i>Reduce allocations to agencies providing services to Greene County residents</i>	<i>(55,121)</i>
<i>Reduce MHR Board operations</i>	<i><u>(23,424)</u></i>
<b>TOTAL REDUCTION</b>	<b><i>\$(145,833)</i></b>

**IT was MOVED BY ROGER ROBERTS, SECONDED BY DELVIN HARSHAW TO APPROVE THE ABOVE RECOMMENDATION TO AUTHORIZE THE INTERIM PRESIDENT/CEO TO NEGOTIATE AND AMEND THE FISCAL YEAR 2009 CONTRACT AMOUNTS WITH PROVIDER AGENCIES AS PRESENTED.**

**MOTION CARRIED.**

Next was the Madison County "Incredible Years" Program. Roger Roberts read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES APPROVE THE DISBURSEMENT OF \$10,000 FROM THE OHIO DEPARTMENT OF MENTAL HEALTH TO MENTAL HEALTH SERVICES FOR CLARK & MADISON COUNTIES IN CONJUNCTION WITH MADISON COUNTY FAMILY COUNCIL FOR THE PURPOSE OF EXPANDING THE INCREDIBLE YEARS PROGRAM FOR FY 2009 IN MADISON COUNTY.**

***IT was MOVED BY ROGER ROBERTS, SECONDED BY LINDA RUSSELL TO APPROVE THE ABOVE RECOMMENDATION TO APPROVE THE DISBURSEMENT OF \$10,000 FROM THE OHIO DEPARTMENT OF MENTAL HEALTH TO MENTAL HEALTH SERVICES AS PRESENTED.***

***MOTION CARRIED.***

**MISCELLANEOUS**

*There were no comments.*

**AUDIENCE PARTICIPATION**

*There were no comments.*

**BOARD MEMBER COMMENTS**

*Joseph Keferl thanked everyone involved with the Greene County levy and stated he appreciated the time, effort and hard work that individuals put into the levy.*

**ADJOURNMENT**

***A MOTION WAS MADE BY LITA HOLLOWAY AND THE MEETING WAS ADJOURNED BY CHAIR, JOSEPH KEFERL.***

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*Pauline Brown, Secretary*

*Tauna Wren, MHR Board Staff*