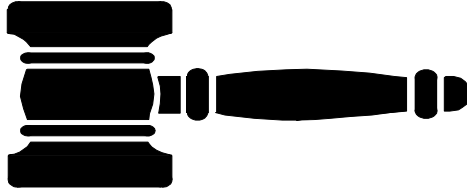


## ATTACHMENT A



### MINUTES – January 20, 2009

*The Mental Health & Recovery Board of Clark, Greene and Madison Counties met in regular session on Tuesday, January 20, 2009 at 6:00 p.m. at Clark State Community College, Library Resource Center, Room 209, 570 East Leffel Lane, Springfield, Ohio.*

**PRESENT** *Joseph Keferl, Chairperson, Presiding; Julie Anthony, Sylvia Banks, Pauline Brown, Estherann Grooms, Delvin Harshaw, Lita Holloway, Judy Hoy, Roger Roberts, Linda Russell, Richard Sanders and Carolyn Wilcox*

*Staff: Dr. Kent Youngman, President/CEO; Greta Hochstetler, Roselin Runnels, Karol See, Sandy Szczygiel, Kevin Taylor, Russell Yeley and Tauna Wren*

**GUESTS:** *There were no guests.*

#### **OPENING REMARKS**

*Joseph Keferl, Chairperson, called the meeting to order and welcomed the Board membership and staff to the meeting. Joseph stated that today was an historic day with the inauguration of President Obama. There are stressful economic times ahead but the Board will place a strong focus on passing levies in Clark, Greene and Madison counties this year.*

*Joseph stated that Board training was Saturday, January 17, 2009 at Greene County Educational Service Center and thanked Board members who attended. He reminded the membership that there will be another Board training Saturday, February 28<sup>th</sup> starting at 8:30 a.m. at Greene County Educational Service Center. He stressed the importance of Board training and encouraged everyone to attend.*

*Joseph stated that there will be an Executive Session following the Board meeting and encouraged the Board and staff to attend.*

## **APPROVAL OF MINUTES**

*The Board Minutes for December 15, 2008 Mental Health & Recovery Board meeting were reviewed. Julie Anthony requested that the recommendation for Oesterlen Services for Youth on page 1657 be amended to show that Estherann Grooms seconded the motion. Board Chair Joseph Keferl asked for approval of the minutes as amended and they were approved.*

## **REVIEW OF VOUCHERS**

*Voucher lists dated December 12, 2008, December 26, 2008, and January 9, 2009 were reviewed. Julie Anthony requested that the heading on the voucher list dated January 9, 2009 be corrected from Assistant CEO to read President/CEO.*

## **PRESIDENT'S REPORT**

*Joseph Keferl called on Kent for the President's Report and welcomed Kent as the new President/CEO. Kent thanked the Board for appointing him to the position.*

*Kent then stated that in the Board packet was a letter from Lt. Bruce Sigman resigning from the Board due to personal and professional commitments. He stated that Bruce has obtained a ministerial license and will be devoting more time to church responsibilities.*

*Kent then stated that the Board has received positive newspaper coverage on the billboards and work of the Greene County Suicide Prevention Coalition. Kent informed the membership that Board staff is in the planning stages for Madison County Suicide Prevention Coalition. More information will be presented at a later date. He stated that a "Train the Trainer" suicide prevention activity is scheduled for Wednesday, January 21, 2009 at the Menapace Center at Greene Memorial Hospital with approximately 60 people registered.*

*Next Kent informed the Board that Rocking Horse Center has received their Federally Qualified Health Center Look-alike Status by the Centers for Medicaid & Medicare Services. This will allow Rocking Horse to receive full reimbursement for services it provides to Medicaid & Medicare patients. Board staff met with Rocking Horse Center's Program Director and he has informed the Board that Rocking Horse Center wishes to maintain their Medicaid contract for behavioral health services, but anticipates billing only Med/Som services to community Medicaid.*

*Kent reviewed a handout regarding the Element 3 portion of the Executive Summary of the Safe Schools/Healthy Students report that pertains to the Board. The full Executive Summary is available if anyone would like a copy.*

*Kent stated that Board staff and the Family and Children First Council Directors from all three counties have applied for a SAMHSA grant to create a System of Care for children and their families throughout the region. Roselin reviewed the grant abstract of the application and noted that the project is titled COMPASS, indicating that the services provided would assist*

families and children to find their “true north”. The grant allows for 6 years of funding with the first year for planning and 5 years for implementation.

Kent reviewed the levy challenges that the Board faces and stated that the Board needs to identify itself more clearly to the communities. He asked the Board’s approval and direction to present a recommendation at the February 2009 Board meeting to work with a public relations firm to engage in an ongoing community education initiative in all three counties along with a levy preplanning committee in each county on a local level. He invited Board members to participate in this process.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE THE PRESIDENT/CEO TO PURSUE A PUBLIC RELATIONS FIRM TO ENGAGE IN AN ONGOING COMMUNITY EDUCATION INITIATIVE IN CLARK, GREENE AND MADISON COUNTY AND PRESENT TO THE BOARD FOR APPROVAL.**

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY PAULINE BROWN THAT THE PRESIDENT/CEO PURSUE A PUBLIC RELATIONS FIRM AS PRESENTED.**

**MOTION CARRIED.**

### **ADMINISTRATIVE ISSUES**

Joseph Keferl called on Karol to review the Mental Health & Recovery Board financials. Karol referred the membership to the Statement of Cash Position and Fund Balances as of December 31, 2008. This report is strictly on a cash basis with total cash receipts of \$16,143,256 and total cash disbursements of \$16,961,165, with an ending fund balance as of December 31, 2008 of \$4,832,055.

The next page represents the Statement of Revenues and Expenditures – Summary Activity for FY 2009, as of December 31, 2008. Total revenue is \$14,015,107; total expenses are \$12,245,453, with cash receipts over disbursements of \$2,209,772. Karol explained that the Professional Services category actual expenses exceed the budget by approximately \$63,000 due to the timing of the audit fee process. Agencies will reimburse the Board for their FY’08 audit fee within the next few months which will change the budget line.

The next page reflects Actual and Projected Cash Flow. June 2008 through December 2008 represent actual cash balances. The next twelve months, January 2009 through December 2009, represent cash projections.

The last page is the Administrative and Support Budget to Actual Summary – total expenses for the first six months of fiscal year 2009 are \$873,069, compared to a budget of \$862,243; year-to-date variance is (\$10,826). When agency audit fees are included as receivable, actual expenses are approximately \$60,000 under budget.

Karol explained that the next motion is a Voucher Approval that only occurs at the end of a calendar year due to the fact that the Clark County Auditor operates on a calendar year. This motion authorizes the Clark County Auditor to pay these two invoices. The County cut off date was December 23, 2008 and both of these invoices were received after the December 23<sup>rd</sup> cut off date. Joseph Keferl asked Karol to read the recommendation.

**IT IS THE RECOMMENDATION THAT THE MENTAL HEALTH & RECOVERY BOARD OF CLARK, GREENE AND MADISON COUNTIES AUTHORIZE PAYMENT OF THE FOLLOWING ITEMS, AS REQUIRED BY SECTION 5705.41 OF THE OHIO REVISED CODE:**

<u>VOUCHER #</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>
16183	DAVID BELINKY, ATTORNEY	\$ 250.00
16198	MODERN ENTRANCE SYSTEMS	\$ 519.35
	<b>TOTAL</b>	<b>\$ 769.35</b>

**THE COUNTY AUDITOR WILL ISSUE HIS CERTIFICATION THAT THERE WAS, AT THE TIME OF EXECUTION, A SUFFICIENT SUM APPROPRIATED FOR THE PURPOSE OF SUCH CONTRACT FREE FROM ANY OTHER ENCUMBRANCES.**

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY SYLVIA BANKS TO AUTHORIZE PAYMENT OF VOUCHER #16183 AND VOUCHER #16198 AS PRESENTED.**

**MOTION CARRIED.**

Kent referred the membership to Attachment E, Summary of Agency Responses to Budget Reductions and reviewed the budget cuts. Karol stated that ODADAS is planning a budget cut of \$40,428. There will be cuts to the women's federal grants to McKinley Hall in Springfield and Women's Recovery Center in Xenia. Other cuts will be to federal treatment in the amount of \$18,172 and federal prevention of \$7,014. Kent stated that more budget cuts may occur. As of today, the Board has not received a dollar figure from ODMH regarding the second revenue reduction cut. Information from the Ohio Association of County Behavioral Health Authorities indicates that the amount could be approximately \$816,000 to be divided between the Board's three counties. There was a discussion regarding the Board reviewing priority populations funding as well as looking at the across-the-board method. Kent indicated that he would have a motion for the Board in February regarding state cuts.

Joseph Keferl called on Kent to review Attachment F, ODMH Capital Grant for Michael's House. Kent stated that this grant came to the Board through Senator Steve Austria's office. Kent corrected the spelling of Macuro to Mercurio and stated that this was a project created by the Mercurio and Mills families. When Michael Mercurio passed away the family, in his honor, established a child advocacy center called Michael's House. This motion will allow grant funds to flow through the Board to Michael's House. Board staff will monitor the program and operations of the facility and sit on the Administrative Oversight Committee of Michael's House to assure compliance.

**IT IS THE RECOMMENDATION OF THE MENTAL HEALTH AND RECOVERY BOARD OF CLARK, GREENE, & MADISON COUNTIES TO APPROVE THE SAID APPLICATION (MICHAEL'S HOUSE CHILD ADVOCACY CENTER) WITH AN ASSURANCE OF AN INTENT TO SUPPORT THE APPLICANT'S PROGRAM CONSISTENT WITH THE APPLICATION AND, IN ADDITION, TO ANNUALLY MONITOR THE PROGRAM AND OPERATIONS OF THE FACILITY TO ASSURE COMPLIANCE.**

**IT was MOVED BY DELVIN HARSHAW, SECONDED BY SYLVIA BANKS TO APPROVE THE ABOVE RECOMMENDATION REGARDING MICHAEL'S HOUSE CHILD ADVOCACY CENTER AS PRESENTED.**

**MOTION CARRIED.**

**COMBINED MENTAL HEALTH AND ALCOHOL/DRUG ISSUES**

*Joseph Kefferl stated that due to inclement weather the Combined MH/AOD Committee did not meet and there was no business to report.*

**MISCELLANEOUS**

*There were no comments.*

**AUDIENCE PARTICIPATION**

*There were no comments.*

**BOARD MEMBER COMMENTS**

*Judy Hoy expressed her pleasure that the Board officially has a new President/CEO and congratulated Kent Youngman.*

*Joseph Keferl thanked Judy Hoy for her efforts in the transition to a new Mental Health & Recovery Board President/CEO.*

**ADJOURNMENT**

**A MOTION WAS MADE BY LINDA RUSSELL AND THE MEETING WAS ADJOURNED BY CHAIR, JOSEPH KEFERL.**

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*Pauline Brown, Secretary*

*Tauna Wren, MHR Board Staff*